

Alan Kuzmanovic

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For More Information
www.alankuzy.com

Job Objective

To meet and exceed expectations as an employee at your company by applying proficiencies in the areas of business communications, information management, full-stack developing, and business management acquired and certified at the Canyons Technical Education Center, as well as by University of Utah's Full-stack Programming Bootcamp.

Education

Salt Lake Community College

Sandy, Utah
Concurrent Enrollment
August 2015 to January 2017

Canyons Technical Education Center

9085 South 825 East Sandy, UT 84094
August 2015 to June 2016
Information Technology/ Business
Leadership Training Program

University Of Utah

201 Presidents' Cir, Salt Lake City, UT 84112
June 2019 - December 2019

Full-Stack Programming Bootcamp

"This 24-week Full-stack course is designed to provide the skills required to become a full-stack developer, and has provided me with the ability to build dynamic end-to-end web applications"

In Progress:

August 2017 to Present

Major: Business Administration

Job Skills

Management

Freelance Programming
Entrepreneurial Skills
Property Management
Strategic Business Planning
Small Business Management
One-Minute Manager

Programming Skills

Wordpress
HTML / CSS3
JavaScript / JQuery
Node.js
Express.js
React.js
MongoDB
MySQL/Sequelize

Computer Skills

Microsoft Office
Database Theory
IC3 Certification

Communications

Effective Business Writing
Critical Speech Analysis
Public Speaking Strategies
Professional Speech
Persuasive Speech
Conflict Management
Listening Skills
Organizational Proposal
Journal Abstracts

Professional Seminars

Franklin Covey/Time Management
Brian Tracy's Maximum Achievement
Meyers Brigg's Personality Training
"The FISH" Philosophy
Who Moved My Cheese
Good to Great

Work Experience

eBay

May 2017 to Present

583 W eBay Way
Draper, UT 84020
(408) 376-7400

Team Leader: Austen Carty

Job Title:

Intellectual Property Specialist

Responsibilities:

- Process Notices of Claimed Infringement.
- Review and process DMCA take-down notices.
- Correspond with high level legal representatives.
- Take administrative action on infringing material.
- Leader of all communications for my team.
- Directing Customers
- Suspending fraudulent accounts
- Providing Excellent Customer Service
- Ensuring Efficiency

Ream's Grocery

November 2014 to July 2016

8725 East Highland Drive Sandy,
UT 84083
(801) 942-7127

Manager: Chris Elliot

Job Title:

Supervisor

Awards, Honors, and Leadership

- Created a tool to increase work efficiency by up to 40% for the entire team. August 2019
- "Eagle Scout" Leadership Position, Scout Troop 840, October 2016
- "100% Attendance for the Entire Year" Award, Canyons Technical Education Center, November 2015.
- "Most Skilled Employee" Award, Canyons Technical Education Center, May 2015
- "Business Communications Intern" Award, Canyons Technical Education Center, May 2015
- High Proficiency in Bosnian and Serbian Language, as well as American Sign Language

References Available Upon Request